



Foothills Chapter CDS | MINUTES

Meeting date | time November 9, 2020 | 6pm | Meeting location Tio Pepe/Zoom

Meeting called by	Ana Gilmour	Debbie Doss
Type of meeting	Board Meeting	Cristi West
Facilitator	Anjolie Daryani	Bonnie Gilmore
Note taker	Misty Sheldon	Mari Naten
		Cristi West
		Laura Culver
		Christine Hendricks
		Jouelle Kimura
		Savannah Sheldon

FINANCIALS

General Fund: \$11,372.49

Junior Fund: \$10,464.64 (There are adjustments that need to be made between general and junior account)

NEXT BOARD MEETING

December 14th, 2020 @ 6pm this will be a hybrid meeting. Location TBD.

AGENDA TOPICS

| Agenda topic Recap of Fall Classic and Melissa Crewick Clinic | Presenter Mari

Discussion: Reviewed P&L from Fall Classic. October 17th profit for show was \$524.32 and October 18th \$1,010.86. 2019 profit was \$700 for both days. Mari to secure 2021 fall classic dates. Next year show we will request both days three star but if this is not available Saturday will be a one star and Sunday a three star.

| Agenda topic 2021 clinics | Presenter Mari

Discussion: Board would like to see Melissa Creswick Freestyle clinic for both the juniors and adults. This would be two different clinics. Also, we would like to hold another Caveletti Clinic with Erica Jansen. We also would like to hold Dressage for Kids if Covid allows.

| Agenda topic 2021 Elections and Committee Chairs | Presenter Group Discussion

Discussion Elections ballots have been sent out on November 9th. We will announce the 2021 board at the Foothills Christmas party on December 12th. class. 2021 Chairs- Clinic and Show Chair: Mari Naten, Junior Fundraising Chair: Debbie Doss, Insurance and Grants Chair: Michelle Ng, Awards and Sponsorships Chair: Christine Hendricks, Hospitality Chair: Kathy Cain, Youth Chair: Jouelle Kimura, Delaney Lardie, Margaret Culver

Action items	Person responsible	Deadline
Open Chair Positions: Adult Fundraising, Scholarship, Website Coordinator, Technology Coordinator, nomination, volunteer coordinator.	Ana, Misty	December 12th

| Agenda topic Introduction PP Clinic | Presenter Ana

Discussion The clinic is full. Projected Profit \$1000. All volunteers have been secured for the event. Emails to participants to be sent out by Wednesday with ride time, Covid protocols, and pertinent information.

Agenda topic Junior Gift Shop | Presenter Debbie

Discussion. Developing a process for gift shop orders. Teaching more juniors how to sew in browbands. There are 15 orders to process. Junior Chairs need to take the lead on where they would like to have the gift shop and there must always be a junior present in the booth.

Action items	Person responsible	Deadline
Teaching more juniors how to sew	Anjolie/Misty	
Flow Chart and Future Fundraising	Debbie/Junior Chairs	

| Agenda topic 2021 Retreat | Presenter Debbie

Discussion Budget, and location to be determined

Conclusion: January 23 & 24

Action items	Person responsible	Deadline
Location	Debbie	December 14 th

| Agenda topic *Scholarships & Award Selection* | Presenter Group

Discussion December 3rd at 6pm Location TBD. Board approved 40% of general and junior funds are to be allotted to scholarships. Misty to send out reminder email about application deadline. Debbie to gather volunteer hours totals to see where they are at and send out.

| Agenda topic *Holiday Party* | Presenter Group

Discussion . Date confirmed December 12th at 11 am. The party will be a brunch. Catering needs to be determined as we do not want a potluck due to Covid. Theme will be let's get cozy in our onesie. Board approved high points awards regardless of number of shows competed in.

Action items	Person responsible	Deadline
Email Paula for CDS Guidelines	Ana	November 23 rd .
Catering Budget	Cristi	November 23 rd
Invitation	Misty	November 15 th
Year End Awards	Christine	December 12 th

| Items Voted on by Board

40% of funds in general and junior account to be allocated for 2020 scholarships.

- Ana motioned,
- Misty Second the motion.
- Cristi voted yes.

The vote was unanimous buy all three board members